SACHEM CENTRAL SCHOOL DISTRICT Holbrook, New York

Sequoya Middle School Cafeteria December 20, 2005 8:00 P.M.

Regular Meeting of the Board of Education

The Board of Education welcomes all who are attending this meeting.

AGENDA

A. OPENING OF MEETING

1. Call to Order

Mr. James Kiernan, President will preside. A quorum is expected.

- 2. Salute to the Flag
- 3. Moment of Silence
- 4. Approval of Minutes

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes:"

November 10, 2005 – Work Session November 15, 2005 – Regular November 30, 2005 – Special

B. <u>RECOGNITIONS</u>

1. Jordan Miller – Second Place Winner – Technology and Learning Magazine's Digital Photo Contest for Kids Sponsored by Adobe Digital Kids Club.

C. <u>VISITORS</u>

1. <u>Visitors</u> (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda."

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

D. <u>BUSINESS ITEMS</u>

THERE WILL BE A CONSENT AGENDA FOR ITEMS D.1 through D.2.a.

1. Treasurer's Report

(See enclosures 1.a. and 1.b.)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of 10/31/05 for each fund as submitted by the Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 10/31/05 as submitted by the Treasurer, Diane Kollmer."

	Page No.
Treasurer's Report	1-2
Revenues	1-2
General Fund Expenses	1-13

2. Bid Awards

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Landscaping Supplies approve
- b. Rental and Operation of Sound Systems for Musicals/Talent Shows approve
- c. Graphing Calculators approve
- d. Auditorium Stage Rigging Inspection approve
- e. Chair Rental June Graduation approve
- f. Carpet & Floor Tile Removal and Installation approve
- g. Imprinted Stationery, Envelopes, Business Cards approve
- h. Group Life Insurance Proposal approve
- i. District-Wide Printing: Forms/Booklets Re-Bid approve

RECOMMENDED ACTION: "that upon the recommendation of the Superintendent of Schools, the Board of Education approve the bids received covering items shown on Enclosure D.2."

E. PERSONNEL ITEMS

Consent Agenda for Personnel Items E.1.a. Through E. 6.a

1.a. <u>Termination of Leave Replacement Teaching Personnel</u>

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teaching personnel as follows:"

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	Date
Cox, Erin	English	Samoset	12/7/05

1.b. Resignation of Leave Replacement Teaching Personnel

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of leave replacement teaching personnel as follows:"

<u>Name</u>	Grade/Subject	<u>School</u>	Reason	<u>Date</u>
Constantine, Gina	Elementary	Merrimac	Personal	11/30/05

1.c. <u>Leaves of Absence of Teaching Personnel</u>

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows:"

<u>Name</u>	Grade/Subject	School	Reason	<u>Dates</u>
3 /	Reading	Samoset	Child Care Leave	
Hinteman, Corinne		Cayuga	Child Care Leave	
3,	Reading	Waverly	Child Care Leave	
Napolitano, Johanna	a Reading	Sagamore	Cintia Ca	re Leave 12/08/05-6/30/06

1.d. Leave Replacement Appointments of Teaching Personnel

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows:"

<u>Name</u>	Tenure Area	School	Step	<u>Dates</u>
Ackley, Linda	Reading	Sagamore	1-2	11/16/05-6/30/06
D'Alessandro, Linda	Elementary	Hiawatha	1-2	11/14/05-6/30/06
Lopez, Debra	Family and	Sequoya	4-4	11/17/05-6/30/06
	Consumer Science			
O'Brien, Faith	Elementary	Cayuga	1-2	12/12/05-6/30/06
Perotti, Michele	Elementary	Tamarac	1-4	12/1/05-6/30/06
*Spadanuta, Jennifer	Guidance	Sequoya	1-4	12/21/05-6/30/06

^{*}Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

1.e. Return From a Leave of Absence of Teaching Personnel

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of teaching personnel as follows:"

<u>Name</u>	Grade/Subject	<u>School</u>	Reason	Date
Curry, Dawn	Reading	Samoset	Return from Child Care Leave	1/30/06
McGinley, Mary	Reading	Wenonah	Return from Child Care Leave	1/30/06
Montoya, Leah	Speech	Tamarac	Return from Child Care Leave	1/30/06
Singer, Carmela	TESL	Hiawatha	Return from Child Care Leave	1/30/06
Tloczkowski, Cynthia	Psychologist	North	Return from Child Care Leave	1/30/06

1.f. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows:"

<u>Name</u>	School	Date of	From	<u>To</u>	Salary
		Change	Step	Step	Difference
Allert, Kathleen	Sequoya	9/1/05	3-5	3-6	2,097.00
Ambrosio, Danielle	Sachem North	9/1/05	3-2	3-3	2,096.00
Berger, James	Sachem East	9/1/05	4-6	4-7	2,097.00
Blanchard, Kara	Sachem North	9/1/05	5-6	5-7	2,097.00
Brown, Jocelyn	Grundy	9/1/05	6-4	6-5	2,097.00
Collins, Kevin	Sequoya	9/1/05	4-5	4-7	4,194.00
Comstock, Gary	Sachem North	9/1/05	7-5	7-6	2,306.00
DelVallez, Diana	Sachem North	9/1/05	3-5	3-6	2,097.00
Dragonette, Meredith	Sachem East	9/1/05	4-6	4-7	2,097.00
Gilbert, Jeanne	Nokomis	9/1/05	2-2	2-4	4,193.00
Graham, Dina	Grundy	9/1/05	7-4	7-5	2,307.00
Huisman, Deana	Sachem North	9/1/05	4-5	4-6	2,097.00
Jackson, Alison	Lynwood	9/1/05	8-6	8-7	2,306.00
Klein, Jaime	Wenonah	9/1/05	2-4	2-5	2,097.00
Kreamer, Nicholas	Samoset	9/1/05	2-1	2-3	4,194.00
Leib, Samantha	Nokomis	9/1/05	4-1	4-2	2,096.00
Lowe, Lisa	Sachem East	9/1/05	2-2	2-4	4,193.00
Murphy, Margaret	Sachem North	9/1/05	6-2	6-4	4,194.00
Napolitano, Tara	Chippewa	9/1/05	4-4	4-6	4,194.00
Pritchett, Kimberly	Sachem North	9/1/05	4-6	4-7	2,097.00
Richardson, Barbara	Sagamore	9/1/05	20-4	20-5	2,307.00
Rossi, Meghan	Sequoya	9/1/05	4-2	4-4	4,194.00
Schuett, Lauren	Gatelot	9/1/05	3-2	3-4	4,193.00

1.g. <u>Tenure Appointments for Teaching Personnel</u>

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the tenure appointments for teaching personnel as follows:"

<u>Name</u>	Tenure Area	School	Effective Date	<u>Increment</u>
Cervini, Grace	English	Sachem/N	1/3/06	\$180.40
Lodrini, Deborah	Psychologist	Sachem/N	1/12/06	180.40

1.h. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows:"

<u>Name</u>	School	<u>Date</u>	<u>Step</u>	<u>Amount</u>
Schaefer, Laurentine	North	1/1/06	15-9	\$180.00

1.i. Approval of Substitute Teachers

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows:"

Chliek, Joan

Cox, Erin

1.j. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: "that upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of substitute teachers as follows."

<u>Name</u>	<u>Date</u>
Capo, Marie (RN)	09/01/05
Gibson, Diane (RN)	11/30/05
Kiernan, Christine	11/10/05
Kiesel, Patricia (RN)	11/30/05
Mikkelson, Eric	11/7/05
Rachek, Diane (RN)	11/30/05

^{*}Arora, Padmini

^{*}Bergold, Lubia

^{*}Buchheit, Laura RN

^{*}Buononato, Diana

^{*}Casey, Claire

^{*}Colvin, Margaret

^{*}Delaney, Kara

^{*}DiLeo, Jessica

^{*}Fiteni, Helen

^{*}Golini, Matthew

^{*}Isaksson, Aisha

^{*}Kemme, Laurie Ann

^{*}Kozlowski, Christopher

^{*}Lunati, Faye

^{*}Oberst, Victoria

^{*}Purcher, Jessica

^{*}Reinholz, Melanie

^{*}Schumm, Lisa Weaver, Philip

^{*}Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

2.a. Resignation of Teacher Assistants/Interpreters

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants/interpreters as follows:"

<u>Name</u>	Grade/Subject	<u>School</u>	Date
Kevins, Jessica	Special Education	Sachem/East	12/16/05

3.a. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all civil service classifications) as follows:"

<u>Name</u>	Position & Assignment	Service Ends
Laska, Elizabeth V.	4 Hr. FSW/North	12/16/2005
Chavez, Carla	4Hr. FSW/North	11/18/2005
Ebmeyer, Virginia	Special Ed Aide/Chippewa	11/18/2005
Skahill, Diane	Clerk Typist/Administrative Annex	12/02/2005

3.b. Retirement of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all civil service classifications) as follows:"

<u>Name</u>	Position & Assignment	Retirement Date
Gennaro, Josephine	Clerk Typist/Seneca MS	02/04/06
		21 yrs. 5 mos
Paulsen, Carol	Bus Driver	12/31/05
		20 yrs. service

3.c. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows:"

Substitute Clerk Typist	Substitute Food Service Worker
Ahrem, Lauren	Calisi, Eleonora
Biondolillo, Michelle	Fitzgerald, Antoinette
Daly, Dawn	Florian, Karen
	Iaccino, Patricia
Substitute Custodian	Jozwicki, Incoronata
**Becker, Alan	Kaste, Toni Ann
Caputzal, Louis	McBride, Jennifer
Daleo, Anthony	McCabe, Nancy
Daly, Cheryl	Mitchell, Catherine
Delarosa, David	O'Gorman, Helen
	Politi, Angela
	Radosta, Susan
	Rogers, Dawn
	Rudzikewycz, Karen
	Tighe, Elizabeth
	Valenti, Sandra Helene
Substitute Aides	<u>Security</u>
Glickman, Deborah	Lester, William

^{**}Deceased

3.d. Probationary Appointments of Support Services Personnel (Competitive)

McGinn, Daniel McGrann, Thomas

RECOMMENDED ACTION: "that, upon the recommendation of the superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows:"

<u>Name</u>	Position & Assignment	Base Salary	Service Begins	Probationary Appointment
*Sheffield, Kim	Clerk Typist/ Hiawatha	\$39,511	12/19/05	26 weeks 12/19/05-06/19/06
Skahill, Diane	Sr. Clerk Typist/ Admin. Annex	\$47,941	12/05/05	12 weeks 12/05/05-02/27/06
Young, Lana	Clerk Typist/ Lynwood	\$39,511	01/09/06	26 weeks 01/09/06-07/10/06

^{*}Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

3.e. <u>Appointment of Support Services Personnel (Exempt, Labor and Non-competitive)</u>

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows:"

<u>Name</u>	Position & Assignment	Base Salary	Service Begins	Probationary Appointment
Coccia, Christine	3 Hr. FSW/ Tamarac	\$9.00/hr	11/28/05	90 Days 11/28/05 - 02/25/06
Michelson, Adrianne	Special Ed Aid Hiawatha	e/ \$8.86/hr	11/28/05	None
Nicolazzi, Loreen	4 Hr. FSW East	\$10.00/hr	11/28/05	None

3.f. Approval of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor, and non-competitive) as follows:"

Substitu	ıte	Cust	<u>odiar</u>
*Perritt.	W	illiam	B.

<u>Substitute Food Service Worker</u> Ebmeyer, Virginia

Substitute Aide

Fleming, Linda

^{*}Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

4.a. Probationary Appointment of Administrative Personnel

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of administrative personnel as follows:"

Name	<u>Position</u>	Location	<u>Dates</u>
Gierasch, Jill	Assistant Superintendent	District Office	11/28/05-11/27/08
	for Curriculum, Instruction,		
	Staff Development and Assessment		

5.a. Child Care Program Appointments

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the child care program appointments as follows:"

<u>Name</u>	Position	Rate of Pay	Start Date
*Fiorelli, Brooke	Recreation Aide	\$8.71	12/19/05
*Hauschild, Trista	Recreation Aide	\$8.71	12/19/05
*Jacobsen, Ronni-Ann	Recreation Aide	\$8.71	12/19/05
*Keating, Frances	Recreation Aide	\$8.71	10/25/05
*Passarelle, Kelly	Recreation Aide	\$8.71	12/19/05
*Rapp, Patricia	Recreation Aide	\$8.71	10/25/05

^{*}Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

6.a. Community Education Appointments

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the community education appointments as follows:"

<u>Name</u>	<u>Position</u>	Rate of Pay	Start Date
*Ienuso, Linda	Meditation Instructor	\$21.01	1/16/06
*Quinn, Eileen	Astrology Instructor	\$21.01	1/23/06

^{*}Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

F. ACTION ITEMS

1. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendations of the Committee on Special Education for the following meetings."

11/15/05	11/16/05	11/17/05	11/21/05	11/22/05
11/23/05	11/29/05	11/30/05	12/01/05	12/02/05
12/05/05	12/06/05	12/07/05	12/08/05	12/12/05
12/13/05	12/14/05	12/15/05	12/16/05	12/19/05

2. Appointment of the 2005-06 Committee on Special Education Chairpeople

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following additional appointment to the Committee on Special Education for the 2005-06 school year."

Alternate CSE Chairperson

Dolores Binstock

Tiald Tain

3. Board of Education Approval of 2005-06 Proposed Field Trips

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following proposed field trips for the 2005-06 school year."

	<u>Date</u>	<u>rieia Trip</u>
Girls Winter Track Teams	December 29-30, 2005	Brown University
Sachem East/Sachem North		Providence, RI

4. Board of Education Approval of 2005-06 Extracurricular Clubs and Activities

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following extracurricular clubs and activities for the 2005-06 school year."

Sagamore

Building Leadership Team Annette Tebbutt Cheerleading Susan Mancini

Sachem East

Community Service Jane Degen Foreign Language Rachel Cerra

Sachem North

Orchestra Director Drama Margaret Murphy

5. Coaching Assignments for the 2005-06 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following coaching assignments for the 2005-06 school year."

SPRING

Girls Track

Asst. Varsity East Meredith Dragonette East

Boys Tennis

Varsity East Stefano Massimo East

6. Board of Education Approval of Budget Advisory Committee (BAC)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution establishing membership in the Budget Advisory Committee:"

RESOLVED, that the Board of Education hereby appoints the following individuals to serve on the Budget Advisory Committee:

Kevin O'ShaughnessyAlan SacherLianne DailyNatalie LinderMartin RonningSal Tripi

Edward Hudson Peter J. Kersich, Sr. Gary Carruthers Liz Morrison Michelle Gravino Edward Hoffman

7. Board of Education Approval of Citizens Advisory Audit Committee (CAAC)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution establishing membership in the Citizens Advisory Audit Committee:"

RESOLVED, that the Board of Education hereby appoints the following individuals to serve on the Citizens Advisory Audit Committee:

Maureen Cahill Kevin Reilly Tom Brown Jeffrey Surrusco Rob Leonardo Richard Hallock

Badar Mir April Vitale-Aloi

8. Mid Year Community Education Program

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the proposed Mid Year Community Education Program as outlined in Enclosure F.8."

9. Appointment of the School Safety Team

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following as the School Safety Team for the 2005-06 school year, in compliance with section 155.17 (b) of the Regulations of the Commissioner."

INCIDENT MANAGEMENT TEAM
Jill Gierasch

HEALTH AND SAFETY COMMITTEE

Jill Gierasch Paul Kopp

10. SAVE Committee

RECOMMENDED ACTION: "Resolved, that the following individuals be and are hereby appointed to the SAVE Committee for the 2005-06 school year commencing July 1, 2005."

District Office

Paul Kopp

11. Mileage Reimbursement Rate

RECOMMENDED ACTION: "Resolved, that the Board of Education approve the mileage reimbursement rate of 44.5 cents effective January 1, 2006 as determined by the IRS."

12. <u>Donation of a Painting from Mary Waka – Samoset Middle School</u>

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of a painting for the Samoset Middle School at an approximate value of \$500.00."

13. <u>Donation of Magazine Subscriptions – Samoset Middle School</u>

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of magazine subscriptions for the Samoset Middle School Library at a value of \$128.00."

14. Donation from Sachem North Touchdown Club - North Weight Room

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of Weight Room Equipment from the Sachem North Touchdown Club at a total value of \$8.077.81."

15. Appointment of Alternate Evening High School Staff for the 2005-06 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the Alternate Evening High School staff for the 2005-06 school year as follows:

Weaver, Phillip Substitute Teacher - Mathematics

16. Approval of Extension of the Exobit Service Contract

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the extension of the Exobit service contract for two – T1 internet access lines from January 1, 2006 through June 30, 2006 in the amount of \$9,960."

17. Resolution to Reappoint Emergency Conditional Appointments

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education re-appoint those individuals as listed in Attachment A who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001."

G. MONTHLY REPORTS

1. Damage & Loss Summary

The summary reflects damage and loss for November 2005.

2. <u>Determinations from the Committee on Preschool Special Education</u>

The determinations from the Committee on Preschool Special Education for 11/16/05 11/21/05 11/30/05 12/05/05

12/12/05 12/16/05 12/19/05

are on file in the office of the District Clerk.

3. Board of Education 2005-06 Goals

- a. Goal #1 Increase Student Achievement
- b. Goal #2 Staff Evaluation
- c. Goal #3 Parent/Community Involvement
- d. Goal #4- Internal Communication for Staff
- e. Goal #5 Fiscal Responsibility
- f. Goal #6 Safe and Secure Schools
- g. Goal #7 Technology

4. Child Care, Community Education and Building Usage Financial Report

The financial report reflects costs through 10/31/05.

H. DISCUSSIONS/PRESENTATIONS

- **1.** H2M Architects
- 2. Secondary Curriculum Update
- **3.** Whistleblower Policy
- 4. Public Officer/Employer Indemnification

I. <u>CLOSING</u>

1. **<u>Visitors</u>** Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: 'that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance."

2. Board of Education Discussion of Future Agenda Items

RECOMMENDED ACTION: "that any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration."

3. Next Meeting

The Board of Education will hold a work session on **Thursday**, **January 5**, **2006** at 8:00 PM at Samoset Middle School.

The next regular meeting of the Board of Education will be held on **Tuesday**, **January 17**, **2006** at 8:00 PM at Samoset Middle School.

J. <u>EXECUTIVE SESSION</u> – The Board will adjourn to executive session to discuss negotiations and personnel matters.

K. ADJOURN

CJM:baw