BOARD OF EDUCATION SACHEM CENTRAL SCHOOL DISTRICT REGULAR MEETING OF MARCH 19, 2014

APPROVED AS WRITTEN - 4/23/14 - OFFICIAL COPY

MEMBERS PRESENT: Robert Scavo, President

Sal Tripi, Vice President

Teri Ahearn Anthony Falco Michael J. Isernia, Esq. Dorothy Roberts Michael J. Timo

Katie Doherty, Student Member

MEMBERS ABSENT: Douglas Duncan, Jr.

Christine Lampitelli

Caila Hendrickson, Student Member

ALSO PRESENT: James J. Nolan, Superintendent of Schools

Paul Manzo, Deputy Superintendent

Bruce Singer, Associate Superintendent for Business

MaryAnne Sadowski, Esq. Carol Adelberg, District Clerk

CALL TO ORDER: The regular meeting held at Samoset Middle School was called to order at 7:30pm by President

Scavo.

MINUTES: Upon the recommendation of the Superintendent of Schools, a Motion was made by Mr. Tripi,

seconded by Ms. Roberts, and carried unanimously (7-0) to approve the following minutes:

February 5, 2014 - Work Session - Originally scheduled for 2/5/14 but was cancelled due to

inclement weather. The meeting was held on 2/26/14.

February 26, 2014 - Regular Meeting

RECOGNITIONS: 1. Merrimac 5th Grade Band – SCMEA "What Music Means to Me" Video Contest

Winners – Melissa Zielinski

2. All County Music Students – Justin Comito

COMMENTS FROM

VISITORS: The Board heard comments and concerns from members of the audience.

BUSINESS ITEMS:

Consent Agenda: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia,

seconded by Mr. Tripi, and carried unanimously (7-0) to approve a consent agenda for the

business items.

Bid Award Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia,

seconded by Mr. Tripi, and carried unanimously (7-0) to approve the following bid awards:

The bid/RFP awards presented for action are:

	RFP/Bid Number & Title	Action
		Required
a.	R 14-33 Universal Pre-Kindergarten	Reject
b.	R 12-16 Long Term Disability - Third Party Administrator - Renewal	Approve

Treasurer's Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the monthly Cash Reconciliation Report as of January 31, 2014 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of January 31, 2014 as submitted by the District Treasurer, Diane Kollmer.

Treasurer's Report Revenues Expenditures Balance Sheets (as of January 31, 2014)

PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve a consent agenda for the personnel items.

Retirement of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the retirement of teaching personnel as follows:

<u>Name</u>	Grade/Subject	School	Dates
Blatt, Marcia	Speech	Cayuga/North	7/1/14
Brisson, Kathryn	Special Education	East	7/1/14
Brisson, Matthew	Health	East	7/1/14
Colatutto, Rosanne	F&CS	East	7/1/14
Crowley, Kerin	Art	North/East	7/1/14
Fallon, Annette	Reading	Grundy	7/1/14
Forman, Ralph	Physical Education	East	7/1/14
Kessel, Joyce	Special Education	Seneca	7/1/14
Marter, Richard	Psychologist	North	7/1/14

Termination of Leave Replacement Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the termination of leave replacement teaching personnel as follows:

<u>Name</u>	Grade/Subject	<u>School</u>	Dates
Romanski, Jennifer	Social Worker	Nokomis/Grundy	4/7/14

Leaves of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the leaves of absence of teaching personnel as follows:

Name	Grade/Subject	<u>School</u>	Reason	<u>Dates</u>
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Massaro, Jessica Elementary Hiawatha Child Care Leave 3/18/14-6/30/14

Leave Replacements Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the leave replacement appointments of teaching personnel as follows:

<u>Name</u>	Tenure Area	School	<u>Step</u>	<u>Dates</u>
DiJorio, Kelly*	Math	Sachem East	4-3	3/3/14-6/30/14
Lawrence, Michele*	Elementary	Tamarac	6-4	TBD
Wrightson, Jacquelyn*	School Media Specialist	Sequoya	4-8	3/27/14-6/30/14

^{*}Excessed teacher

Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	School	Date of	From Step	To Step	Salary
		Change			Difference
Grant, Lorraine	Sagamore	2/1/14	12-5	12-6	1,332.00
Hudson, Kara	Merrimac	2/1/14	5-6	5-7	1,212.00

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the substitute teacher list as follows:

Name

Agnello, Carissa

Alam, Ilia

Combs, Madeline

Gartland, Jessica

Gemmell, Geraldine

Gibson, Jamie

Helgans, Diane

Hughes, Amanda

Johnson, Kathryn

Johnson, Melissa

Koretz, Danielle

Lipari, Nicole

Pickford, Karen

Prunty, Kevin Williams, Jacqueline

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	Date
Fritz, Christina	3/5/14
Maines, Michelle	3/4/14
Mascola, Christopher	3/3/14
Poukamissas, Angelo	3/17/14
Ribaudo, Robert	3/11/14
Targe, Lindsey	3/7/14

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	Position & Assignment	Service Ends
Stellato, Ann	Group Leader	3/24/14

Termination of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the termination of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	Position & Assignment	Service Ends
DeMais, Michael*	Assistant Transportation Supervisor	3/6/14

^{*}Deceased

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	Service Ends
Clerk Typist	
Hughes, Amanda	3/12/14
Custodian	
Fields, John	3/20/14
Klingenberger, Christopher	3/20/14
Pastorelli, John	3/20/14
Special Ed Aide	

Calvagna, Sabrina

03/04/14

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	Position & Assignment	Base Salary	Service Begins	Probationary
Calvagna Sabrina	Smarial Ed Aida/St	¢12 01 hm	02/05/14	Appointment
Calvagna, Sabrina	Special Ed Aide/ St. Joseph's	\$13.91 hr.	03/05/14	None
Hogan, Laurie	Hall Monitor / Wenonah	\$8.99 hr.	03/12/14	None
Delio, Anthony	Automotive Mechanic	\$30,831	4/18/14	None
	III/Transportation			

ACTION ITEMS:

Mini Contracts:

Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve a consent agenda for mini contracts a –j.

a. Approval of Special Education Services Agreement with Three Village CSD, Extended School Year Program 2013

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Three Village Central School District for a student placed in its Extended School Year program for the 2013 summer. Three Village CSD will receive the 2011-12 New York State NRT rate of \$2,663.00. When the 2012-13 NRT rates have been determined, Three Village CSD will invoice Sachem CSD for the adjusted amount. The term of this agreement shall be from July 1, 2013 through August 9, 2013. This agreement has been reviewed and approved by the school district's attorney.

b. Approval of Health and Welfare Service Agreements 2013-14

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the agreements between Sachem Central School District and Babylon Union Free School District, Bayport-Blue Point Union Free School District, Bay Shore Union Free School District, Brentwood School District, Central Islip School District, Connectquot Central School District, East Hampton School District, East Islip School District, Eastport/South Manor CSD, Hauppauge School District, Islip Union Free School District, Longwood Central School District, Middle Country Central School District, Patchogue-Medford School District, Rocky Point Union Free School District, Sayville Union Free School District, Seaford UFSD, Smithtown Central School District, Southampton Union Free School District, South Country Central School District, South Huntington SD, Three Village Central School District and William Floyd School District to provide health and welfare services to non resident students who attend a nonpublic school located within the Sachem Central School District. The cost is \$941.94 per student for the period of September 1, 2013 through June 30, 2014. These agreements have been reviewed and approved by the school district's attorney.

c. Approval of Agreement with Ascent: A School For Individuals With Autism 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Ascent: A School for Individuals with Autism to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. The School District will pay the tuition rate set by the State Education Department. The term of this agreement shall be from July 1, 2014 to June 30, 2015. This agreement has been reviewed and approved by the school district's attorney.

d. Approval of Agreement with Cleary School for the Deaf 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Cleary School for the Deaf to provide adequate instruction, related services and/or a facility to students during the school year. Sachem School District shall pay for each child, the per pupil charge (PPC) set by the commissioner of the New York State Education Department. The term of this agreement shall be from September 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

e. Approval of Special Education Services Agreement with Three Village CSD 2012-13

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Three Village Central School District to provide special education services to parentally-placed students with disabilities, when such students attend schools in Three Village Central School District but reside in Sachem Central School District. Three Village CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2012 through June 30, 2013. This agreement has been reviewed and approved by the school district's attorney.

f. Approval of Special Education Services Agreement with West Islip UFSD 2013-14

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and West Islip Union Free School District to provide special education services to parentally placed students with disabilities, when such students attend private schools in the West Islip UFSD but reside in Sachem CSD. The cost for these services is in accordance with Education Law Section 3602-c and the Regulations of the Commissioner of Education, Part 177. The term of this agreement shall be from July 1, 2013 through June 30, 2014.

g. Approval of Agreement with ECG Engineering, L.L.C.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the firm of ECG Engineering, L.L.C. for the purpose of providing engineering services in support of a potential Energy Performance Contract for the Sachem Central School District in accordance with the terms and conditions of the attached agreement;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute such Agreement between the Board of Education and ECG Engineering, L.L.C.

h. Approval of Agreement with Advanced Psychological Assessment, P.C. 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Advanced Psychological Assessment, P.C. to provide neuropsychological evaluation services. The rate is \$300 per hour, not to exceed ten (10) hours. This agreement shall be in effect for the period July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's

attorney.

i. Approval of Agreement with Creative Tutoring, Inc. 2014-15

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Creative Tutoring, Inc. to provide home teaching and related services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The rates are as follows:

Home Instruction (Individual) \$38.00 per hour Home Instruction (Resource Room) \$38.00 per hour

(session defined as less than one hour)

This contract shall be in effect from July 1, 2014 through June 30, 2015. This contract has been reviewed and approved by the school district's attorney.

j. Approval of Special Education Services Agreement with Middle Country CSD 2013-14

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Middle Country CSD to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Middle Country CSD, but reside in the Sachem Central School District. Middle Country CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district's attorney.

Donation - Wenonah Elementary School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (7-0) to accept with gratitude, a donation in the amount of \$159.50 from Wenonah Elementary School to Wenonah's Special Olympics Club.

Rescission of Salary Increase for Summer Enrichment Employees Effective July 1, 2014

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the rescission of a 1.0% increase effective July 1, 2014 for Summer Enrichment staff. Rates effective January 1, 2014 will remain.

Approval of Appointment of Citizens' Advisory Audit Committee Member

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Roberts, and carried unanimously (7-0) to appoint Dorothy Stallone as an active member of the Citizens' Advisory Audit Committee.

Acceptance of Agreed-Upon Procedures for Extraclassroom Activity Fund and Management Corrective Action Plan

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (7-0) to accept the Management Corrective Action Plan and the Agreed-Upon procedures for the Extraclassroom Activity Fund prepared by Cullen & Danowski, LLP for the period July 1, 2012 through October 31, 2013.

Approval of Translators/Interpreters for the 2013-14 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (7-0) to approve the appointment of the following Translators/Interpreters for the 2013-14 school year:

Santos, Livia Boyce, Phuong Leon, Sandy

Appointment of Academic Intervention Service Teachers (AIS)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (7-0) to approve the following personnel as teachers for the AIS Program for the 2013-14 school year:

Elementary

Robert Salerno

Approval of Coaching Assignments for Spring 2013-14 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the following coaching assignments for the Spring 2013-14 School Year:

SPRING

BASEBALL

Sequoya - Chris Rickert (Sub)

GIRLS TRACK AND FIELD

East Varsity Assistant - Ashley Ortiz (rescind as a volunteer coach)
East Volunteer - Pete McNeill (rescind as Varsity Assistant coach)
Sagamore Head - Scott Kudrick (rescind as Sagamore Assistant coach)
Sagamore Assistant - Anna Gustavson (rescind as Sagamore Head coach)

Girls Lacrosse

East Assistant Varsity - Candice Carr (Excessed teacher)

Girls Track

East Volunteer - Ashlee Ortiz (OOD)

Softball

East Junior Varsity - Amanda Brown (OOD)

Baseball

East Volunteer - Bryan Vaccaro (OOD)

Swim Scorers and Timers

Angela Buckley (OOD)

Kerry Donaghy (OOD)

Approval of Resolution

Upon the recommendation of the Superintendent of Schools, a Motion was made by Mr. Isernia, seconded

by Mr. Tripi, and carried unanimously (7-0) to approve the following resolution:

BE IT RESOLVED, that the Board of Education approves a Stipulation of Settlement between the Sachem Central School District and an instructional staff member, whose identity has been made known to the Board in Executive Session, regarding a confidential personnel matter; and be it further

RESOLVED, that the Board of Education hereby authorizes the Superintendent and Board President to execute the documents necessary to effectuate this agreement; and be it further

RESOLVED, that pursuant to the terms of that agreement, the Board of Education hereby accepts the irrevocable letter of resignation of the staff member named in the agreement as set forth in the agreement.

Approval of SSSU (Sachem Support Staff Unit) Settlement Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the Settlement of Agreement between SSSU (Sachem Support Staff Unit) and the Sachem Central School District dated March 6, 2014.

Approval of UPSEU (United Public Service Employees Union) Settlement Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the Settlement of Agreement between UPSEU (United Public Service Employees Union) and the Sachem Central School District dated March 6, 2014.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (7-0) to accept the recommendation of the Committee on Special Education for the following meetings:

2/27, 2/28, 3/3, 3/4, 3/5, 3/6, 3/7, 3/10, 3/11, 3/12, 3/13, 3/14, 3/17, 3/18, 3/19

MONTHLY REPORTS

Damage & Loss Summary

The summary report reflects damage and loss for the period ending February 2014.

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file:

2/27, 3/3, 3/4, 3/5, 3/10, 3/11, 3/12, 3/13, 3/14, 3/17, 3/18, 3/19

Board of Education Sub Committees

- 1. Sachem Legislative Committee Mr. Nicosia provided an update on the Legislative Committee.
- 2. Sachem Citizens' Advisory Audit Committee Mr. DeMeo spoke earlier in the meeting on the Audit Committee's meeting with Cullen & Donowski.
- 3. Sachem Budget Advisory Committee

<u>2013-14 Updates to the Board – Mr. Singer reviewed a chart listing the Governor's Proposal, Senate Proposal, and Assembly Proposal.</u> A question and answer period followed. The Smart Schools Bond, technology, and UPK were discussed. The Board and administration were asked to prioritize the reductions made to last year's budget. In

addition, the Board and administration were requested to prioritize the equipment-needed items. There was a discussion of a budget within the tax cap and priorities to be restored if additional aid is received.

2013-14 Board Goals

Goal #1 - Provide Safe and Secure Schools

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

PRESENTATION/DISCUSSIONS:

COMMENTS FROM

VISITORS: The Board heard comments and concerns from members of the audience.

FUTURE AGENDA ITEMS: None.

NEXT MEETING:

The next work session meeting of the Board of Education will be held on Wednesday, April 2, 2014 at 7:30 PM at Samoset Middle School.

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EXECUTIVE

SESSION: Upon the recommendation of the Superintendent of Schools, a Motion was made by Ms. Ahearn,

seconded by Ms. Roberts, and carried unanimously (7-0) to convene into Executive Session at 9:17pm to

discuss a particular personnel matter.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a Motion was made by Mr. Tripi, seconded

by Ms. Ahearn, and carried unanimously (7-0) to adjourn at 10:30pm.

Respectfully submitted,

Carol Adelberg District Clerk