

**BOARD OF EDUCATION  
SACHEM CENTRAL SCHOOL DISTRICT  
REORGANIZATIONAL MEETING OF JULY 1, 2015**

APPROVED AS WRITTEN -- 8/26/15 -- OFFICIAL COPY

**MEMBERS PRESENT:** Sal Tripi, President  
Robert Scavo, Vice President  
Teri Ahearn  
Vic Canales, Trustee Elect  
Tony Falco  
Dorothy Roberts  
Michael J. Timo  
William A. Coggin, Trustee Elect  
Laura Slattery, Trustee Elect  
Shannon Christiano, Student Member  
Alex Rosati, Student Member

**MEMBERS ABSENT:** None.

**ALSO PRESENT:** Carol Adelberg, District Clerk  
Ed McCarthy, Esq.

**CALL TO ORDER:** The reorganizational meeting held at Samoset Middle School was called to order by President Tripi at 7:30pm.

**PLEDGE OF ALLEGIANCE:** Mr. Tripi opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

**NEWLY ELECTED BOARD**

**MEMBERS:**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Timo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the constitutional oath of office be administered to newly elected Board members, William A. Coggin, Robert Scavo, and Laura Slattery (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30).

**EX-OFFICIO STUDENT BOARD**

**MEMBERS:**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Timo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the constitutional oath of office be administered to the ex-officio student Board members, Shannon Christiano and Alex Rosati by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

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**ELECTION OF OFFICERS**

Temporary  
Chairperson

Mr. Scavo nominated Ms. Roberts to serve as temporary chairperson of the reorganizational meeting. The nominations were closed. Ms. Roberts was unanimously (9-0) elected to serve as temporary chairperson.

BOE President

Mr. Timo nominated Mr. Falco to serve as BOE President. The nominations were closed. Mr. Falco was unanimously (9-0) elected BOE President.

RESOLVED, that Mr. Falco be elected President of the Board of Education of this District for the ensuing official year ending June 30, 2016; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504, 2563; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

BOE Vice President

Ms. Roberts nominated Mr. Timo to serve as BOE Vice President. The nominations were closed. Mr. Timo was elected by a vote (8-0-1), with Mr. Scavo abstaining, to serve as BOE Vice President.

RESOLVED, that Mr. Timo be elected Vice-President of the Board of Education of this District for the ensuing official year ending June 30, 2016; and,

BE IT FURTHER RESOLVED, that in the absence of the President of the Board of Education or his/her inability to act, the Vice-President of the Board of Education be President and be authorized to assume all the responsibilities and perform all of the duties of the President of the Board of Education as provided by law; and,

BE IT FURTHER RESOLVED that the constitutional oath of office by administered to the newly elected Vice-President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

**APPOINTMENT OF OFFICERS**

District Clerk

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Canales, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that, Carol Adelberg be and is hereby appointed District Clerk of the Board of Education and,

BE IT FURTHER RESOLVED, that same shall perform the duties of district clerk of the Sachem Central School District for the school year ending June 30, 2016; and,

BE IT FURTHER RESOLVED, in the event Ms. Adelberg is absent, Dawn MacVicor and/or Carol Truglio act as alternate District Clerks.

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Clerk by the President of the Board of Education. (Educ. Law 2114, 2130, 2503; Comm’s. Reg. 170.2)

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BE IT FURTHER RESOLVED, that as District Clerk the Employee Retirement System Report Resolution (RS 2417-A) establishes the standard work day and beginning and end dates of appointed term in order to comply with New York State reporting requirements.

District Treasurer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Canales, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Diane Kollmer be and is hereby appointed Treasurer and the custodian of all monies belonging to the District from whatever source derived for the 2015-16 school year commencing July 1, 2015; and it is recommended that the Board appoint Ms. Diane Kollmer to the position of Treasurer with an annual stipend of \$5,954.40. These rates are concurrent with the senior high school extra-classroom treasurer. It is also recommended that the Board approve an additional stipend of \$5,600 to review the Extra Classroom Activity Fund processes and controls at the school. These stipends are effective July 1, 2015.

BE IT FURTHER RESOLVED, that same shall perform the duties of District Treasurer of the Sachem Central School District for the school year ending June 30, 2016; and

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Treasurer by the District Clerk\*.” (Educ. Law 2114, 2130, 2503; Comm’s. Reg. 170.2) (\*Ms. Kollmer was absent and was not sworn in at this meeting.)

BE IT FURTHER RESOLVED, that as District Treasurer the Employee Retirement System Report Resolution (RS 2417-A) establishes the standard work day and beginning and end dates of appointed term in order to comply with New York State reporting requirements.

District Internal Claims

Auditor Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Slattery, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the internal claim auditors for the school year 2015-16 shall be Cerini & Associates, 3340 Veterans Memorial Highway, Bohemia, New York 11716, and shall perform full internal claims audits of the Sachem Central School District, through June 30, 2016 at an annual fee not to exceed \$53,340.00 + hourly rates for additional services as required.

District Internal

Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the internal auditors for the school year 2015-16 shall be Cullen & Danowski, LLP., 1650 Route 112, Port Jefferson Station, New York 11776, and shall perform a risk assessment update of district business operations for the year ending June 30, 2016. The fee for the initial risk assessment is \$10,000 plus rates for additional services as requested by the Board of Education.

District External

Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Roberts, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the auditors for the school year 2015-16 shall be Toski, & Co., CPAs, PC, 6390 Main Street, Williamsville, NY 14221, and shall perform full audits on the records of the Sachem

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Central School District for the year ending June 30, 2015; and

BE IT FURTHER RESOLVED, that same shall perform the full services for the Sachem Central School District, at a fee of \$44,500 plus rates for additional services as requested by the Board of Education for the school year ending June 30, 2015. (Educ. Law 2116-a; Comm’s. Reg. 170.2).

### **OTHER APPOINTMENTS**

#### School Physicians

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following physicians be appointed to serve a school medical officers of this district at the pleasure of the Board of Education during the school year 2015-16. (Educ. Law 902, 1709-21; Comm’s. Reg. 136.2)

- |   |   |
|---|---|
| Dr. Jack Nussbaum   | 388 Hawkins Avenue, L. Ronkonkoma               |
| Dr. David Hauer   | 388 Hawkins Avenue, L. Ronkonkoma               |
| Mid Island Internal Medicine  | 709 Hawkins Avenue, Suite 1, Ronkonkoma         |
| *Pediatric and Adolescent Medicine  | 270 Union Avenue, Holbrook                      |
| ~Inclusive of physicians and physicians assistants within practice                  |   |
| Healthsure  | 1743 North Ocean Avenue, Medford,               |
| Inclusive, but not limited to:  |   |
| Ann Marie Badagliacca, PA,  |   |
| Michael Ryder   |   |
| Keith Clement   |   |
| ~Adult physicals, student physicals, working papers, OSHA, transportation physicals |   |
| ***First Choice Medical Care  | 203 Union Avenue, Holbrook                      |
| ** Dr. Frank Segreto  | 3385 Veterans Memorial Hwy.,<br>Ronkonkoma      |
| ~Inclusive of physician and physicians assistants within practice                   |   |
| **Stony Brook Orthopaedic Associates  | 14 Technology Dr., Suite 11, East Setauket      |
| Inclusive, but not limited to:  |   |
| Dr. James Paci*   | Angelo Rizzi, PA-C*                             |
| Dr. James Penna*  | Jennifer Castelli, PA-C*                        |
| **Dr. Philip Shrank   | 6 Technology Drive, Suite 100, E. Setauket      |
| **Dr. Hayley Queller  | 6 Technology Drive, Suite 100, E. Setauket      |
| **Dr. Anthony Cappellino  | 400 W. Main Street, Suite 304, Babylon          |
| Myles Rosenthal, MD   | 3279 Veterans Memorial Hwy, Suite 5, Ronkonkoma |
| ~Specializing in transportation required physicals                                  |   |
| John A. Shinin, MD PC   | 119 North Ocean Ave, Suite A, Patchogue         |
| ~Specializing in transportation required physicals                                  |   |
- The school physician fees for the 2015-16 school year will be at the rate of \$10.00 per pupil examination, \$22.00 for all authorized adult examinations, \$45.00 per CSE

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examinations, \$12.00 per examination for employment certificates, and \$11.00 per examination for Department of Labor Work Certificates.

- The physicians assigned to be in attendance at football games will receive \$175.00 per game.
- The physicians assigned to be in attendance at Committee for Special Education Meetings will receive \$120.00 per session.
- The physicians assigned to conduct OSHA physicals for employees involved in asbestos abatement receive \$125.00 per physical.

- \*No adult physicals
- \*\*Sports physicals as needed
- \*\*\*OSHA physicals

Orthopedic Coverage – Sachem High School North and East

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Slattery, seconded by Mr. Tripi, and carried unanimously (9-0) to approve orthopedic coverage at varsity football games at no cost to the district for the 2015-16 school year, by the following physicians:

Sachem HS North	Dr. Anthony Cappellino
Sachem HS East	Dr. Philip Schrank

Chief School Medical

Officer Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve Jack Nussbaum, MD as Chief School Medical Officer for the 2015-16 school year at an hourly rate of \$150.00.

Board and Labor

Counsel Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Ingerman Smith L.L.P. is hereby appointed Board, Labor and Legal Counsel to the Sachem School District for the school year 2015-16 at a retainer of \$162,850 and an additional rate of \$220.00 per hour for litigation, real estate and construction matters.

Bond Counsel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to the following resolution:

RESOLVED, that Hawkins, Delafield & Wood is hereby appointed Bond Counsel for the ensuing official year ending June 30, 2016, and

BE IT FURTHER RESOLVED, that same shall perform the duties of Bond Counsel of the Sachem Central School District as follows: Preparation of all documents regarding sale of TAN, principal amount issued up to \$50 million at a cost of \$0.40 per \$1,000; Bond Basic Fee \$5,250, principal amount issued up to \$10,000,000 at a cost of \$1.25 per \$1,000; Bond Anticipation Notes Basic Fee \$3,500, principal amount issued up to \$10,000,000 at a cost of \$0.75 per \$1,000; Refunding Serial Bonds not to exceed the greater of \$25,000 or an amount calculated as follows: \$1.00 per \$1,000 principal amount of bonds up to \$30,000,000 and .50 per \$1,000 principal amount of bonds in excess of \$30,000,000; Related Disbursements: \$325.00 for the initial book-entry instrument for each bond issue, \$215.00 for the initial instrument for each note issue, \$25.00 for each additional bond instrument, \$15.00 for each additional note instrument, \$50.00 per instrument for note

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instruments prepared in other than book-entry format; New Capital Project one-time “bond authorization fee” not to exceed \$4,500.

### Financial Advisory Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Ms. Slattery, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Capital Markets Advisors, LLC is hereby appointed for our Financial Advisory Services for the ensuing official year ending June 30, 2016, and

BE IT FURTHER RESOLVED, that same shall perform the duties for our Financial Advisory Services for the Sachem Central School District, as follows: NOTES, \$6,000, BONDS, \$13,350, \$2,100 for preparing and filing of an annual update document, filing the annual audit and preparing and filing all required Material Event Notices on EMMA; if required by the SEC for the school year ending June 30, 2016.

### Records Access Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Carol Adelberg be and is hereby appointed Records Access Officer for the ensuing official year ending June 30, 2016 at no additional compensation. (Public Officer Law 87 (b) (iii)).

### Records Management Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Slattery, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Stephanie MacIntosh, the Administrator for Federal Funds, Research & Development be and is hereby appointed Records Management Officer for the ensuing official year ending June 30, 2016, at no additional compensation. (Comm’s. Reg. 185.2 (I))

### School Purchasing Agent

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Catherine Nocco is hereby appointed School Purchasing Agent for the school year 2015-16, and that she be authorized to purchase supplies and equipment and services as provided for in the budget. In the event Ms. Nocco is absent, Nancy Merkle, Purchasing Technician, act as an alternate Purchasing Agent. (Comm’s. Reg. 170.2)

### School Purchasing Technician

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Timo, and carried unanimously (9-0) to approve the following resolution:

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RESOLVED, that Nancy Merkle be approved as Purchasing Technician for the school year 2015-16, and that she be authorized to purchase supplies and equipment and services as provided for in the budget. (Comm's. Reg. 170.2)

### Appointment of Coordinator for Community Use of Facilities for the 2015-16

#### School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the appointment of Wayne Wilson to serve as the Coordinator for Community Use of Facilities for the 2015-16 school year.

### Approval of Videographers for the 2015-16

#### School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Slattery, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following videographers to provide their services to our athletic teams during the 2015-16 school year at a rate currently of \$117.52 per contest according to the SCTA MOA:

T & D Sports Video Productions  
Ted Matos  
Misty Mountain Video

### Appointment of Coordinator for Child Care for the 2015-16

#### School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the appointment of Christine DiPaola to serve as the Coordinator for Child Care.

### Appointment of Office of Civil Rights (OCR) Officers for the 2015-16

#### School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (9-0) to the appointment of Paul Manzo, Jessica Schmettan, Kristin Capel-Eden, Stephanie MacIntosh, Sue Tuttle, Dennis McElheron and Julie DeCollibus as Office of Civil Rights (OCR) Officers for the 2015-16 school year.

## **DESIGNATIONS**

### Official Bank Depositories –

#### All Funds

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following financial institutions be and are hereby designated as the official depositories for funds to be received and disbursed and not to exceed \$250,000,000 and to be used for repurchase agreements by this school district during the school year 2015-16. (Educ. Law 2129, 2130; Comm's. Reg. 170.2)

1. HSBC
2. Citibank
3. Bank of America/Merrill Lynch

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4. Smith-Barney
5. J.P. Morgan/Chase
6. Bank of New York
7. Capital One
8. MBIA-CLASS
9. State Bank of Long Island
10. T.D. Bank
11. Suntrust Bank
12. Wells Fargo
13. Flushing Commercial Bank
14. The First National Bank of Long Island
15. Teachers Federal Credit Union

Regular Monthly Meetings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Slattery, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the regular monthly meetings of the Board of Education of Sachem Central School District, Towns of Brookhaven, Smithtown and Islip, Suffolk County, New York, shall be held during the ensuing year at 7:30 p.m., on the third Wednesday of each month at Samoset Middle School except where this date conflicts with a holiday and/or school recess period and to adopt the schedule of Board meeting dates for regular and work sessions as presented in **Enclosure V.B.** (Educ. Law 1708 (quarterly) 2504)

Official Newspapers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that any of the following newspapers may be used officially at any time it appears to the advantage of the District to do so during the school year 2015-2016 (Educ. Law 2004; Municipal Law 103)

List of newspapers to be considered:

- \*1. Newsday
2. Ronkonkoma Review
3. The New York Times

\*BE IT FURTHER RESOLVED, that the Board shall designate NEWSDAY as the official newspaper for the purpose of advertising bids and contracts.

**AUTHORIZATION**

Chief School Officer to Certify Payrolls

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Slattery, and carried unanimously (9-0) to the following resolution:

RESOLVED, that the Chief School Officer, Associate Superintendent and Assistant Superintendent for Personnel be authorized to certify all payrolls prepared on behalf of this district for the ensuing year 2015-16.



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### Authorization to Establish Petty Cash

Funds Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that according to Section 19.22 of the New York State Education Law, petty cash funds be established for each school building for the 2015-16 school year in the district in which there is a principal in charge. Such petty cash funds are not to exceed One Hundred Dollars (\$100.00) in any one unit. The per item purchase limit shall be \$50.00. In addition, there should be established a petty cash fund of One Hundred Dollars (\$100.00) for the District Clerk's Office, One Hundred Dollars (\$100.00) for Federal Funds, One Hundred Dollars (\$100.00) for the Athletic Office, One Hundred Dollars (\$100.00) for the Before and After School Child Care Program Office, One Hundred Dollars (\$100.00) for the District Music Office, One Hundred Dollars (\$100.00) for the Security Office, One Hundred Dollars (\$100.00) for the Transportation Office, One Hundred Dollars (\$100.00) for the Office of Student Services, One Hundred Dollars (\$100.00) for the Office of the Science Coordinator, One Hundred Dollars (\$100.00) for Special Education Summer School, One Hundred Dollars (\$100.00) for the Summer Enrichment Program, One Hundred Dollars (\$100.00) for the Food Service Office, Two Thousand One Hundred Sixty Four Dollars (\$2,164.00) for starting cash for cafeteria registers and One Hundred Dollars (\$100.00) for the Superintendent's Office. Building Principals, Program Directors, and the District Clerk are responsible for these funds and to submit proper records accounting for expenditures from such funds; and,

FURTHER, that payments from such petty cash funds may be made for materials, supplies, or services only when payment is required upon delivery. (Educ. Law 1709-29; Comm's. Reg. 170.4)

### Designation of Authorized Signature on Checks

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the District Treasurer be authorized to sign all checks or drafts for all salaries of teachers, and for all officers or other employees of this school district and for payment of bills, expenses, obligations, and liabilities, and also such contracts, documents, papers, agreements, writings, and other instruments in writing as are authorized by the Board of Education or required by law to be executed, and in the absence or inability of the District Treasurer to sign such checks or drafts and such contracts, documents, papers, agreement, writings, and other instruments requiring her signature.

BE IT RESOLVED, that District Clerk (Presently Carol Adelberg) and Managerial Confidential (Cynthia Carvajal) shall perform the check signing responsibilities in the absence of the District Treasurer of the Sachem Central School District for the school year ending June 30, 2016.

The above designees will be allowed to sign on the districts account payable and payroll checks in circumstances where the district treasurer is unavailable to perform the duty of check signing.

BE IT FURTHER RESOLVED, that the use of the Allison Payment Systems Software be authorized for use in signing checks with the required signatures.

### Chief School Officer Authorized to Approve Budget Transfers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Roberts, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the Chief School Officer be authorized to approve budget transfers for the 2015-16 school year and that the Board of Education must approve budget transfers of \$50,000 or greater. (Comm's. Reg. 170.2)

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### Authorization to Apply for Grants in Aid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the Chief School Officer or the Administrator for Federal Funds, Research & Development to be authorized to apply for any federal or state grants deemed to be in the best interests of the Sachem School District. (Educ. Law 1711, 2508)

### Co-Curricular Extra Classroom Treasurer

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Slattery, and carried unanimously (9-0) to appoint the following Co-Curricular Extra Classroom Treasurers to provide proper financial management of such extra-classroom activity funds for the 2015-16 school year:

Cayuga	Ellen Schare
Chippewa	Kimberly DiGiovanna
Gatlot	TBD
Grundy	Nicole Liuzzi
Hiawatha	Michelle Bozzanca
Lynwood	Maureen Hines
Merrimac	Danielle Gagnon
Nokomis	Tara Rossi
Tamarac	Kathleen Weber
Tecumseh	Catherine Armstrong
Waverly	Kerry Abernethy
Wenonah	Kerry Berger
Sagamore	Tiziano Torquato
Samoset	Alicia Kroczyński
Seneca	Thomas Coffey
Sequoia	Crystal Van Riper
East	William Carmon
North	Thomas Sullivan

## BONDING OF PERSONNEL

### District Treasurer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the District Treasurer be bonded for \$5,000,000 for the official school year 2015-16. (Educ. Law 2122, 2130, 2527, Comm's. Reg. 170.2)

### Co-Curricular Treasurers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the Co-Curricular Treasurer at each building be bonded for \$5,000,000, for the official school year 2015-16. (Educ. Law 2527; Comm's. Reg. 170.2)

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### Public School System Employee Blanket Bond

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Roberts, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that a blanket position bond for all employees other than the District Treasurer be issued for the school year 2015-16. Such bond to provide coverage in the amount of \$5,000,000 for all employees, some of whom handle district funds during the school year 2015-16. (Public Off. Law Section 11; Comm's Reg. 172.5)

### Superintendent/Associate Superintendent for Business/ School Business Administrator

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the Superintendent/Associate Superintendent for Business/School Business Administrator be bonded for \$5,000,000 for the official school year 2015-16. (Educ. Law 2527; Comm's Reg. 170.2)

### Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) Forgery or Alteration Policy

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Slattery, and carried unanimously (9-0) to approve the Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) in the amount of \$50,000 and the Forgery or Alteration Policy in the amount of \$100,000 for the official school year 2015-16" (Educ. Law 2527; Comm's Reg. 170.2)

### Computer Fraud (Including Wire Transfers)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the Computer Fraud (Including Wire Transfers) coverage in the amount of \$5,000,000 for the official school year 2015-16. (Educ. Law 2527; Comm's Reg. 170.2)

## **OTHER ITEMS**

### Re-Adoption of all Policies and Codes of Ethics in Effect During Previous Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Canales, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that existing policies, bylaws, rules, and regulations operative at the close of the school year 2015-16 remain operative pending a review and a consideration of necessary changes: (Educ. Law 1709, 2503) and,

FURTHER, that amendments shall require action by a majority vote of the Board of Education after presentation at two (2) successive regular meetings.

### School Conduct and Discipline Policy

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Canales, and carried unanimously (9-0) to confirm the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2015-16 school year.

## BOARD OF EDUCATION – REORGANIZATIONAL MEETING – 7/1/15

### AIDS Advisory Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Canales, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following individuals be and are hereby appointed to the AIDS Advisory Committee for the 2015-16 school year commencing July 1, 2015.

Rob Scavo	Board Member, Sachem CSD
James J. Nolan	Superintendent of Schools
Susan Tuttle	Director, Student Services
Peter Blieberg	Director of Athletics, Physical Education & Health Services
Gary Beutel	Administrator for Health, Physical Education, Health Services & Athletics
James Horan	Secondary Principal, Samoset
Lori Hewlett	Department Chair, Health
Natalie Zaino	Sachem Nurse, North
Patricia Broderick	Teacher, Sachem High School
Dr. Jack Nussbaum	Physician
Erin Leonard	Student Rep – East
Joseph Monteverde	Student Rep – East
Kaitlyn Hall	Student Rep – North

### SAVE Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Roberts, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following individuals be and are hereby appointed to the SAVE Committee for the 2015-16 school year commencing July 1, 2015.

SCTA Representatives	Elementary	Maria Feuerwerger
		Dawn Robson
SAA Representatives	Secondary	Marjorie Ayasse
		Alison Sinacore
District Office	Elementary	Tom Desmond
	Secondary	Donna Gregory
School Safety Officer		Paul Manzo
Board of Education Representatives:		Wayne Wilson
		Teri Ahearn
Student Representative:		Laura Slattery
		Shannon Christiano
		Kim Abrahall

### Curriculum Materials Review Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following individuals be and are hereby appointed to the Curriculum Materials Review Committee for the 2015-16 school year commencing July 1, 2015.

Jessica Schmettan	Assistant Superintendent for Curriculum and Instruction – Elementary
Paul Manzo	Deputy Superintendent
Matthew Wells	Principal, Cayuga Elementary School
Marie O’Doherty	Elementary Teacher

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Sandy Bucher  
Greg Wrightson  
Sal Nicosia

Librarian, Sequoya  
English Chairperson, Sachem East  
District Resident

Appointment of the School  
Safety Team

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (9-0) to appoint the following as the School Safety Team for the 2015-16 school year, in compliance with section 155.17 (b) of the Regulations of the Commissioner:

RESOLVED, that the following individuals be and are hereby appointed to the School Safety Team for the 2015-16 school year commencing July 1, 2015:

**Incident Management Team**

Paul Manzo  
Stephanie MacIntosh  
Ed Miller  
Jack Renda  
Bruce Singer  
Wayne Wilson

**Health and Safety Committee**

Ed Miller  
Gary Beutel  
Paul Manzo  
Wayne Wilson  
Ronald Sacks  
Diane Kollmer

**Union Representation:**

JoAnn Bruno, SCNA  
Joe Borruso, SSSU  
Frank Scricco, SCTA  
Josephine Vasiento, UPSEU  
Steve Shadbolt, SSA  
Chris DiPaola, SAA

**Board of Education**

**Representative:**  
Sal Tripi  
Michael J. Timo

Co-Curricular Review Committee for the  
2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Slattery, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following individuals are hereby appointed to the Co-Curricular Review Committee for the 2015-16 school year:

Paul Manzo  
Jessica Schmettan  
Lou Antonetti  
Meggan Heinrichs  
Deborah A. Wenz  
Dana Platin

District Office Administrator  
District Administrator  
Building Administrator  
Teacher  
Teacher  
Parent

Title VII and Title IX Compliance  
Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Paul E. Manzo, Deputy Superintendent, be and is hereby appointed Title VII and Title IX Compliance Officer and Jessica Schmettan, Assistant Superintendent for Curriculum and Instruction, Kristin Capel-Eden, Administrator for Personnel and Stephanie MacIntosh, Administrator of Federal Funds, be

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appointed Title VII and Title IX Alternate Compliance Officers for the 2015-16 school year commencing July 1, 2015.

### Medicaid Fraud Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Ronald Sacks, School Business Administrator be and is hereby appointed Medicaid Fraud Compliance Officer and Sue Tuttle, Director of Student Services be appointed Medicaid Fraud Alternate Compliance Officer for the 2015-16 school year commencing July 1, 2015.

### Establish Mileage Reimbursement Rate for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the Board of Education accepts 30 cents per mile as the mileage reimbursement rate.

### Approval of Community Use of Facilities Fees for 2015-16

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following community use of facilities fees for the 2015-16 school year.

\$ 50.00 per hour	All Fields (all adult groups)
\$ 3.00 per hour	Gym/classroom/cafeteria/MPR/Little Theatre, etc. use (all groups)
\$ 3.00 per hour	Field use (youth groups)
\$ 52.00 per hour	Weekend use of gym for custodial services
\$175.00	Weekend use of East and North pool for custodial services and supplies required to maintain the pool.
\$ 18.61 per hr.	Security fee for weekend groups

Fees are determined based upon the district cost for other events such as (Fund Raisers, etc.)

### Approval of District Cell Phones and Air Cards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following district cell phone/air card list for the 2015-2016 school year:

Janet Abbondanza	Childcare Nurse
Joan Bencze	Principal Accountant
Gary Beutel	Administrative Assistant for Health, PE, Health Services and Athletics
Mike DeFontes	Head Groundsman
Meryl Doberman	ABA Specialist
Vincent Gilardi	School Maintenance Crew Leader
James Kalachik	Assistant Director of Security
Diane Kollmer	Treasurer
Mark Laura	Radio Station Manager
Ed Miller	Director of Facilities III
Victoria Petersen	Childcare Nurse
Jack Renda	Administrative Assistant for Instructional Technology

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Stephen Shadbolt	Transportation Supervisor
Bruce Singer	Associate Superintendent
Stacie Spatafora-DiCio	Director of School-Age Childcare
Paul Wilken	Maintenance Mechanic
Wayne Wilson	Director of Security
Natalie Zaino	Lead Nurse
TBD	Custodial Supervisor

Approval of New York Schools  
Insurance Reciprocal

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the renewal rates for the New York Schools Insurance Reciprocal for the 2015-2016 school year. The rates are as follows:

<b>Special School Policy</b>	
General Liability	\$417,799.00
Commercial Inland Marine	12,871.00
Boiler & Machinery	37,553.00
Commercial Property	<u>568,237.00</u>
	<b>\$1,036,460.00</b>
<b>Commercial Automobile Policy</b>	84,376.00
<b>School Board Liability</b>	91,675.00
<b>Excess Catastrophe Liability</b>	<u>156,285.00</u>
Subtotal:	<b>\$1,368,796.00</b>
<b>Fees</b>	
Motor Vehicle Enforcement Fee	<u>1,150.00</u>
Total Due:	<b>\$1,369,946.00</b>

The total amount due is \$1,369,946.00 for the policy period July 1, 2015 to June 30, 2016

Approval of BOCES Cooperative Bids – Eastern  
Suffolk BOCES

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Mr. Timo, seconded by Mr. Coggin, and carried unanimously (9-0) to approve to purchase supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Eastern Suffolk BOCES Cooperative Purchasing Groups for the 2015-16 school year.

Approval of BOCES Cooperative Bids – Western Suffolk BOCES, Nassau BOCES, and all  
other New York State BOCES

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried (8-0-1) with Mr. Scavo abstaining, to approve to purchase supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Western Suffolk BOCES, Nassau BOCES, and all other New York State BOCES Cooperative Purchasing Groups for the 2015-16 school year.

Long Island School Nutrition Directors Association  
Cooperative Bids

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following resolution which is required to become a member of the Long Island School Nutrition Directors Association Cooperative:

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WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2015-16 school year.

WHEREAS, the Sachem Central School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, the Sachem Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Board of Education of the Sachem Central School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Sachem Central School District’s Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that the Sachem Central School District’s Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and must remit \$350.00 for the bidding program that is used to organize and analyze bids, and

BE IT FURTHER RESOLVED, that the Sachem Central School District’s Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) and that after award of contract(s), it will conduct all negotiations with the successful bidder(s).

Standardization of Powerflame Oil Pump Sets, Daktronics Scoreboards, Seon School Bus Camera Security Systems, 3M Library Systems

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

BE IT RESOLVED, that for reasons of efficiency and/or economy, the Board of Education approves the standardization of Powerflame Oil Pump Sets, Daktronics Scoreboards, Seon School Bus Camera Security Systems, and 3M Library Systems for the Sachem Central School District.

The adoption of this resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

Appointment of the 2015-2016 Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Coggin, and carried unanimously (9-0) to approve the following appointments to the Committee on Special Education for the 2015-2016 school year.

Chairperson	Susan Tuttle
Alternate	Gina Conrad
Alternate	Julie DeCollibus
Alternate	Gelean Demmers-Horan
Alternate	Mary Alice Foti
Alternate	Benjamin Franquiz
Alternate	Dr. Steven Hartman



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Alternate Dennis J. McElheron  
Alternate Barbara Raptis

Parent Members:

Stacy Berman Lisa Casanova  
Ana Faivus Tracey Minella  
Steven Swift Stephanie Volpe

Physician Members: Fried, Welch & Hauer  
Dr. Jack Nussbaum  
Dr. Jason Kroneberg

Psychologist Members: All District Psychologists

Teacher Members: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals: who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

BE IT FURTHER RESOLVED, that upon the recommendation of the Committee on Special Education, the Board of Education of the Sachem Central School District hereby establishes Subcommittees on Special Education.

The following persons are appointed to serve on Subcommittees: (pursuant to Section 200.3 (2)(iii) of the Commissioner’s Regulations)

Subcommittee Chairperson: All District Psychologists  
All District Social Workers  
All District Speech Teachers  
All District Special Education Teachers

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or

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where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals

who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

Appointment of 2015-2016 Committee on Preschool Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following appointments for the Committee on Preschool Education for the 2015-16 school year:

(1) Susan Tuttle, Chairperson of the CPSE

OR

Julie DeCollibus, Alternate Chairperson of the CPSE

OR

Gina Conrad, Alternate Chairperson of the CPSE

OR

Gelean Demmers-Horan, Alternate Chairperson of the CPSE

OR

Dennis J. McElheron, Alternate Chairperson of the CPSE

OR

Benjamin Franquiz, Alternate Chairperson of the CPSE

(2) The following Parent of a Child with a Disability:

Ana Faivus  
Helen Simone

Natalie Krempa  
Patricia Waszkiewicz

(3) An appropriately certified or licensed professional, appointed by the County will serve, as appropriate, on this committee, but his/her attendance is not required for a quorum.

(4) For any meetings prior to the initial recommendation for a child for whom services are first being sought, a professional who participated in the evaluation of the child, or an appropriate professional employed by the school district:

Gina Conrad  
Julie DeCollibus  
Gelean Demmers-Horan  
Meryl Doberman  
Cheryl Haughie

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- (5) For a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention program shall attend all meetings of the CPSE conducted prior to the child’s initial receipt of preschool services.
- (6) Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child
- (7) Parent of the Child
- (8) The student with a disability, whenever appropriate
- (9) Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

### Appointment of Surrogate Parents for the 2015-2016 Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (9-0) to appoint the following people as surrogate parents to be used by the District:

Terry Allgor  
Dana Platin

### Appointment of Impartial Hearing Officers for the 2015-2016 Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (9-0) to authorize the individuals appearing on the updated state approved list of impartial hearing officers, which appears on the New York State Education Department’s website, be appointed Hearing Officers for the Sachem School District, and that cases to be heard be assigned to any one of these officials.

### Appointment of Section 504 Coordinator for the 2015-2016 School Year

Upon the recommendation of the Superintendent of Schools and in compliance with Federal and State Laws, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (9-0) to appoint Susan Tuttle to serve as the District’s Section 504 Coordinator, and that Gina Conrad, Julie DeCollibus, Gelean Demmers-Horan, Mary Alice Foti, Benjamin Franquiz, Dr. Steven Hartman, Dennis J. McElheron, and Barbara Raptis be appointed Alternate Section 504 Coordinators for the 2015-2016 school year.

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Adoption of Curriculum

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Roberts, and carried unanimously (9-0) to adopt, as per Education law 1709, the curriculum of the Sachem Central School District on the elementary level (K-5) and middle level (6-8) as per the State Education Department prescribed curriculum and on the high school level (9-12) as described in the 2015-16 guidance handbook.

Appointment of DAC Coordinators:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Timo, and carried unanimously (9-0) to appoint the following building-level DAC (Dignity Act Coordinator) Coordinators for the 2015-16 school year::

Cayuga Elementary School	Matthew Wells
Chippewa Elementary School	Patricia Aubrey
Gatlot Avenue Elementary School	Denise Kleinman
Grundy Avenue Elementary School	TBD
Hiawatha Elementary School	Dr. Anthony Mauro
Lynwood Avenue Elementary School	Dr. Danielle DeLorenzo
Merrimac Elementary School	Veronica DeCicco
Nokomis Elementary School	Gloria Flynn
Tamarac Elementary School	Michael Saidens
Tecumseh Elementary School	Laura Amato
Waverly Avenue Elementary School	John Ruggero
Wenonah Elementary School	Christine DiPaola
Sagamore Middle School	Patricia Trombetta
Samoset Middle School	James Horan
Seneca Middle School	Gemma Salvia
Sequoia Middle School	Frank Panasci
Sachem High School East	Lou Antonetti
Sachem High School North	TBD

FURTHER, that the Board of Education appoint Jessica Schmettan district-level DAC (Dignity Act Coordinator) coordinator for the 2015-16 with Paul Manzo as alternate.

**PROCEED TO SPECIAL MEETING.**